

## Prairie County Board of Commissioners Meeting

June 1, 2022

Prairie County Board of Commissioners Todd Devlin, Christine Keltner and Deanna Bockness met in regular session at 9 a.m. In attendance were Road Supervisor Todd Henry and Road Specialist Gary Pfiefler.

Road Supervisor Henry sent email request to the Montana Department of Environmental Quality for an inspection of Cherry Creek Gravel Pit DEQ permit 3293.

Road minutes were reviewed.

Request sent to Matthew Ulberg, PE, Director of the Montana LTAP to request a survey of cities/counties with gravel pits on federal lands and how hard or easy the pits were to acquire or renew, and if they do not have federal gravel pits, why not. Prairie County will research other options with obtaining gravel from State, private, or railroad lands.

Commissioner Devlin reported receiving a voice mail from a constituent unhappy with a cattleguard placement. Commissioner Keltner will check cattleguard site and report back to commission.

Bids will close at 5 p.m. on June 14, 2022, for the pavement overlay for the BARSAs project on 10 Mile Road.

9:40 a.m. Jim Reilly notified Mr. Henry of an issue on Cedar Creek Road.

Supervisor Henry reported eight hundred gallons of fuel left until the June 30, 2022, and there is no money in the road budget to purchase additional fuel.

10:00 a.m. Commissioner Devlin made a motion to accept the May 25, 2022, minutes as read. Motion seconded by Commissioner Keltner, all in favor, motion carried.

Commissioner Keltner reported the State Inspector will be at the Community Center to inspect the new range/hood.

10:30 a.m. Clerk & Recorder Shari Robertson and County Attorney Dan Rice.

Clerk Robertson reported for the record, that two appraisals with multiple options for the vault digitalization project had been received prior to selection. The procurement process requires three bids; therefore, the project should have been advertised to receive additional bids, but this inadvertently was not done.

The Board of County Commissioners canvass of the primary election will be held June 15, 2022. Commissioner Bockness will be out of state on that date. Commissioner Bockness made a motion to appoint Treasurer Noell Martinson in her absence. Motion seconded by Commissioner Keltner, all in favor, motion carried.

Commissioners received the final audit report from Oleness & Associates for the year ended June 30, 2021. The audit availability will be noticed in the Terry Tribune, and the audit will be available per request at the Clerk & Recorder's office. Clerk Robertson reported that the 2021-007 Coronavirus Relief Fund will be reimbursed the payroll and benefit expenditures of public health as these wages and benefits were reimbursed from other federal grants. Clerk Robertson is working with MACO and the auditors on the ARPA money transfers.

Clerk Robertson gave the Department Heads and Commissioners the FY 2023 budget worksheets. Budget meetings will be held July 6 from 1 p.m. to 5 p.m., July 7, 14, and 15<sup>th</sup> from 8 a.m. to 4:30 p.m.

11:05 a.m. Ambulance Coordinator Grey Eagle in to report she will be attending National Guards from June 4-19, 2022. She is currently looking for a used ambulance.

11:15 a.m. Commissioners reviewed expenditure reports with shortfalls noted in all fuel accounts and overall sheriff budget.

12:00 p.m. to 1:00 p.m. Commissioners attended the LEPC meeting in the courtroom. In attendance were DES John Pisk, County Sanitarian Brant Gordon, Sheriff Keiffer Lewis, Secretary Kristy Shannon, County Attorney Dan Rice, County Health Nurse Tylene Eaton, and Ambulance Jennifer Grey Eagle.

County Health Nurse Tylene Eaton is working on the PHEP grant deliverables and will update information sharing among the LEPC entities with a newsletter and encourages all parties to submit information to share.

Discussion held on air quality updates during fire season, planning county training and disaster exercises, and the sheriff office will collaborate with the school to provide disaster trainings.

1 p.m. Clerk Robertson Commissioners reviewed claims and signed warrants in the amount of \$25,830.55.

2:00 p.m. Petition to Dissolve the Cabin Creek Fire District. Per MCA 7-33-2128 a fire district may be dissolved by the board of the county commissioners upon presentation of a petition for dissolution signed by the owners of 40% or more of the real property in the area and owners of property representing 40% or more of the taxable value of property in the area. Signatures will be scanned to County Assessor Bonnie Burbach and if the petition has correct number of signatures, a hearing will be noticed.

Commissioners worked on budget worksheets.

2:30 Sheriff Keiffer Lewis Burn Permits. Prairie County will join the Montana Interactive Burn Permit and Notification Service in which a person will be able to purchase a Prairie County burn permit for \$10, activate an existing burn permit, or view all existing burn permits in the county/state. The County cost of the service is \$55 per year and the web site is <https://app.egovmt.com>. Commissioner Bockness made a motion to joint the burn permit service, motion seconded by Commissioner Keltner. All in favor motion carried.

3:00 p.m. Cindy Bond in representing the Library Board. Discussion held on the employee bonus with regards to the library staff. The bonus will be placed a one- time ARPA line item in the library budget and the amount budgeted calculated on prorated hours worked plus the 22% employee contribution.

3:30 pm. Bureau of Land Management Gravel pit discussion-call placed to Molly Ball Billings Representative for Senator Tester's office with message left.

4:00 p.m. Commissioner Bockness made a motion to adjourn the meeting. Motion seconded by Commissioner Keltner, all in favor, motion carried.

Signed this 15<sup>th</sup> day of June 2022.

  
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Todd Devlin, Commission Chair

ATTEST:   
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Shari Robertson, Clerk & Recorder

