

Prairie County Board of Commissioners Budget Meeting

July 15, 2021

Prairie County Commissioners Todd Devlin, Christine Keltner, and Deanna Bockness and Clerk & Recorder Shari Robertson met in Budget session at 8 a.m.

8 a.m. Sheriff Budget- Sheriff Keiffer Lewis

Line item 2301-140 SRS 3% Contributions \$5664 should not be included in the Sheriff Budget as it is a revenue transfer in (wash).

2300.120 Overtime expenditure \$12,675 (budgeted \$2500) 507% over line item. Increased cost due to Undersheriff and Deputy cashing out comp time. Sheriff Lewis requested a quarterly report on comp time/sick/vacation hours. Due to new deputy hire, there will be fewer OT/comp hours. Any sheriff employee hours over 171 hours per month goes into comp time.

Sheriff Lewis will request \$50,000 from COPS grant to cover wage/contributions for the new deputy.

2300-360 Equipment Repair Expended \$21,052 (budgeted \$14,000). Overage reported due to 4 engine replacements.

\$4760.26 received from Get R Done. Sheriff Lewis will check on the other \$5239.74.

Newest sheriff vehicle has >100,000 miles. Cost of new vehicle \$70,000 with \$15,000 equipment. 2013 Silver Ford Taurus will be used for backup vehicle. Sheriff Lewis will look for newer used SUV or pickup. Reviewed MCA 7-32-2125 on county responsibility for sheriff vehicles. Grants are difficult to find for vehicles.

Radio costs have decreased from dropping Motorola and utilizing Kenwood radios. \$2200 vs \$7800.

Question: Can we use covid money for computer and software and will check if AMDD Covid Grant has money available. (Reported by P.C. Health Nurse-no money is available as grant has been closed out.)

Increases in budget are due to sheriff salaries/contributions and equipment repair.

2390 Drug Forfeiture will budget cash available \$11,502.

2921 Department of Justice-change to purchased services \$1350.

9:15a.m. Treasurer Budget-Treasurer Noell Martinson

Closed account 100.590 Fixed Assets with money put in supplies, training, and travel. Change in budget due to increase in salaries and contributions.

Training: Treasurer -Fairmont Hot Springs and Helena Deputy Treasurer-Helena.

Treasurer Martinson presented a Delinquent Tax Report.

10:00 a.m. Ambulance Budget: Ambulance Coordinator Jennifer Grey Eagle

Requesting supply budget increased to \$12,000 due to medications, insurance, registration, and other fixed expenses-refer to handout on medication costs. Coordinator Grey Eagle will prepare a fee schedule for ambulance medications and IV starts that can be reimbursed by insurance to be presented per public meeting.

Pintler Billing has been taken out of Oil & Gas Purchased Services 2899.300 for which cost \$5075.11 but will be budgeted \$6000.

Drug Testing.350- \$800 includes pre-employment testing, the County quarterly drug testing, and background checks.

Ambulance received an additional 2 mills last year due to Covid Disaster Declaration-this will not happen this year.

Crew members need to go to training. Miles City 9-1-1 Dispatch is offering training and a CALS Comprehensive Advanced Life Support cost \$650 per person tuition. Jennifer Grey Eagle would like to pay hours for training in 4- hour blocks at \$60 per block.

Covid: Jennifer Grey Eagle states the \$5000 in ambulance training could be reimbursed by covid funds.

Other: Ambulance windshields are on order. The air conditioners have been fixed.

11:00 a.m. Justice of Peace-Mary Bucher

JP Salaries and Contributions were adjusted and 8 hours per month are allowed for fill-in wages.

Changing the 9-1-1 dispatch-reported 11 pages of warrants that need to be addressed. Any warrant 10 years or older will be closed out.

Training will be in Helena Montana this fall.

11:15 a.m. DES-John Pisk

Part of salary is paid by the EMPG grant-approximately \$26,670. Increases in budget are due to salary/employee contributions.

Covid money paid for \$770 PPE (personal protective equipment), 2300 Glader Electric, and for \$5500 building and slab at the Senior Center for the Emergency Shelter/vaccination center. \$25000 will be budgeted in a 4010 account for the generator, gas hook up, meter charge. Money will come from covid funds. John Pisk will get estimates for the costs.

Warranty work is being done on the Homeland Security Trailer and trailer will be rented out by other agencies as needed for disasters.

11:45 a.m. Elections-Shari Robertson

Requested to increase Election Judge Wages from \$9 to \$9.50 per hour. Employee contributions are down because only 2 are run out of payroll, rest are given a 1099.

Budget was up last due to private grants received of \$3800, \$200, and \$15000 for equipment.

12:00 a.m. Clerk & Recorder/District Court-Shari Robertson

Wages are split between Clerk & Recorder and District Court. Assistant Fran Fleckenstein is paid 10 hours per week from Clerk & Recorder and 10 hours from District Court. The Deputy came off probation on July 4, 2021, and wage increased to \$17/hr. Fixed asset line Clerk & Recorder item closed out and money put in supplies and travel as convention is in Missoula.

District Court: A civil trial may be held in September. District court supplies and other supplies will be combined in one supply line. Convention will be in Butte. Increases are due to salaries and employee contributions.

12:15 p.m. -1:15p.m. Lunch

1:15 p.m. Road Budget Discussion Road Commissioner Salaries of \$18,200. Contributions \$3,640 for total of \$21,840 not included by Road Supervisor Henry. Bankhead Jones money of \$29,693.34 need to be added to revenues. Commissioner Devlin will further investigate why part of the money has been sequestered.

2:30 p.m. Public Health-Tylene Eaton

Homemakers' budget adjusted for increase in wages/employee contributions which is 10 hours per week. Personal Care Budget has been adjusted for wages/employee contributions and is 20 hours per week. MOW/salaries contracted services will remain at \$16,000.

Emergency Preparedness Grant -Grant to be received this year is \$27,392. 695 hours of salary will be taken from this account prior to taking money from the Public Health Salaries. Covid money line items have been deleted.

Public Health Salaries. 1385 hours of salary can be taken from this account. Homemakers and MOW matches will be taken from contracted services, so line item was increased \$3000. Some of supplies inventory/supplies are grant items and Tylene will check on amounts and report back.

IIIF supplies must stay as Action for Eastern Montana. MCH (Maternal Child Health) be added to be budget until after October 1, 2021.

3:30 p.m. County Attorney-Dan Rice per phone

County Attorney Budget remained unchanged with exception of increases in salaries/ employee contributions. MACO web site checked to add amount of state reimbursement to revenue.

4:00 p.m. Mosquito-Randy Robertson, Floyd Fuhman, and Brad Eaton.

Mosquito has \$15,237.29 cash available. 6.89 mills are available at \$621 per mill. A capital improvement plan will be developed to set aside money for a pick-up and sprayer with \$5000 transfer this year.

4:30 p.m. Fire-Dwight Tague and public Brad Eaton.

Fixed assets deleted and money put in supplies and fuel. WBI requested a bill for the pipeline incident with approximate \$2000 expected. The Railroad Fire will be considered to be billed. Dwight is looking for a state surplus truck to replace the Martinson's truck. Discussion held on extreme fire conditions and possible future need for the 2ml disaster money.

Being no further business, the meeting was adjourned at 5:00 p.m.

Signed 30th of July 2021.



Todd Devlin, Commission Chair

ATTEST: 

Shari Robertson, Clerk & Recorder