

Prairie County Board of Commissioners Meeting

November 30, 2021

Prairie County Board of Commissioners Christine Keltner and Deanna Bockness met in regular session at 9 a.m. In attendance was Road Supervisor Todd Henry. Commissioner Devlin absent. Pledge of Allegiance recited.

Road minutes reviewed. Commissioner Keltner reported that a culvert is washing out Cabin Creek Road. The road department will fix.

Correspondence: Received thank you note from Brady & Tonya Liles for fire assistance.

Supervisor Henry reported that a gate was installed on the second cattleguard on North Bad Route Road. The road crew has been graveling Flat Top Road and will be graveling Cherry Creek Road and repairing road damage post hunting season.

The December 7, 2021, commissioner meeting will be cancelled due to Commissioner Devlin and Keltner will attend Elected County Officials training December 6th through December 8th in Helena. Road Supervisor Henry will be attending a LTAP meeting in Helena on December 7th and a MACRS meeting in Lewistown on December 8, 2021. Commissioners Keltner and Bockness will attend the Prairie Irrigation Public Meeting to review the draft Preliminary Engineering Report for the Fallon Flats Irrigation project on November 29, 2021, at the American Legion.

Commissioner Keltner made a motion to accept November 15, 2021, minutes as presented. Motion seconded by Commissioner Bockness; motion passed.

9:30 a.m. Clerk & Recorder Shari Robertson in with timesheets and payroll. Clerk Robertson reported that the Annual Audit Report and filing fee of \$1300 is due on December 31, 2021, and she has been in frequent contact with Olness & Associates.

9:40 a.m. Dennis Teske in to report that he would like the rip rap from the cement piles in Coal Creek that were requested by the Bureau of Land Management to be removed by the county road crew. Mr. Teske reported Coal Creek Road needing repair and blading from the gravel pit to the Highway 253.

09:45 a.m. Ambulance Coordinator Jennifer Grey Eagle in to report the State ambulance inspection was completed and both ambulances still need to have previously ordered windshields installed and oil changes done. Commissioner Bockness called Get R Done to set appointments for the windshield and the oil changes for December 3 and December 10, 2021.

10:00 a.m. County Attorney Dan Rice joined meeting.

Timesheets reviewed and payroll and insurance warrants signed in the amount of \$117,784.18.

Clerk Robertson reported difficulty receiving the ambulance reconciliation reports. Hospital Administrator Bert Ketner was called, and Ambulance Coordinator Jennifer Grey Eagle was requested to provide ambulance spreadsheets from June through current date.

Department claims were reviewed, and warrants were signed in the amount of \$82,124.96.

11:15 a.m. Food Bank: Jody Haidle reported that thirty-six holiday food boxes will be prepared this year and she will have a final report for the Commissioners on December 20, 2021.

11:30 a.m.-12:30 p.m. Public Comment

Renee and Megan Pirtz in to report on the AAU youth wrestling program and to follow-up on previous request for a donation towards wrestling mats.

Brock Tibbets joined public comment

12:30 p.m. to 1:30 p.m. Lunch break

1:30 p.m. Fallon Village Council Sheila Dixon reported that the Village Council decided on a chain link fence. Road Supervisor Henry will be contacted for availability of drill stem. Fallon Council will communicate with Commissioners and Clerk through email.

1:45 p.m. Clerk Robertson earmarked alcohol tax revenue received by the county for the treatment, rehabilitation, and prevention of alcoholism. The county received \$11,134. The current budget will need amended for the unanticipated revenue and future budget amount appropriated will need increased. Clerk Robertson presented a Budget Amendment For-Compliance with Montana Local Budget Act form to track budget amendment documentation.

Clerk Robertson reported receiving the ArcaSearch proposals for digital preservation of the historical records. This will be placed on December 20,2021 agenda to discuss.

2:00 p.m. **Resolution 22-8 2022 Holidays** The Prairie County Courthouse will be closed on scheduled holidays as follows: New Year's Day-December 31, 2021; Martin Luther King Day-January 17, 2022; President's Day-February 21, 2022; Memorial Day-May 30,2022; Independence Day-July 4, 2022; Labor Day-September 5, 2022; Columbus Day-October 10, 2022; General Election-November 8, 2022; Thanksgiving Day-November 24, 2022; Christmas Day-December 26, 2022, and New Year's Day-January 2, 2023.

Commissioner Keltner made a motion to accept Resolution 22-8 2022 Holidays. Motion seconded by Commissioner Bockness with motion passed.

Resolution 22-9 Commissioner Meeting Dates for Calendar Year 2022.

Commissioners will meet on the 1st, 3rd, and 4th Wednesday of each month with meeting being held between 9 a.m. – 12 p.m. and 1:00 p.m. to 5 p.m. or until business is completed, whichever is sooner, or unless otherwise posted. Meeting dates are subject to change.

Commissioner Keltner made a motion to accept Resolution 22-9 Commissioner Meeting Dates for Calendar Year 2022. Motion seconded by Commissioner Bockness with motion passed.

Resolution 22-10 Setting Claim Dates for Calendar Year 2022. Dates for claim processing are the first and second meetings of the scheduled Commissioner Dates as specified in Resolution 22-9.

Commissioner Keltner made a motion to accept Resolution 22-10 Setting Claim Dates for Calendar Year 2022. Motion seconded by Commissioner Bockness with motion passed.

2:30 p.m. County Health Nurse Tylene Eaton in with Task Order Amendment Number Three for PHEP (Public Health Emergency Preparedness) Task Order Number 20-07-6-11-043-0. Commissioner Keltner made a motion to accept and sign the PHEP Amendment #3. Motion seconded by Commissioner Bockness with motion being passed.

3:00 p.m. DES John Pisk in to discuss funding source for the Community Center \$15,489.00 generator and labor bill to unload and move the generator. The labor bill will be paid through buildings contracted services 202.411200.350 and generator from general building capital assets 202.411200.940 account.

3:15 p.m. Carol Lachenmaier in to visit about the wash-out at fairgrounds that needs a culvert, noting that issue was brought up on April 19, 2021, meeting with fair board. Road supervisor called and will provide a culvert. Fair board Aaron Martinson was notified.

3:45 p.m. Les Thomason in to inquire about changing location of a cattleguard on Pump House Road. Mr. Thomason was given copy of the cattleguard policy.

4:00 p.m. Clerk Robertson in to discuss budget amendments and is in contact with County Attorney Dan Rice to prepare the resolution.

4:30 p.m. Commissioner Keltner made a motion to adjourn the meeting. Motion seconded by Commissioner Bockness. Motion passed.

Signed this 20th day of December 2021.



Todd Devlin, Commission Chair

ATTEST: 

Shari Robertson, Clerk & Recorder