***RESOLUTION #2025-1***
***PRAIRIE COUNTY ELECTED OFFICIALS' SALARY SCHEDULE***
***AND***
***CLASSIFIED EMPLOYEES***
***FISCAL YEAR 2024-2025***

**WHEREAS,** PURSUANT TO Section7-4-2504 MCA, the county governing body shall by resolution on or before August 1st of each year adjust and uniformly fix the salaries of county employees, based upon the schedule developed and approved by the county compensation board provided for in 7-4-2503 (4) for FY 24/25.

**WHEREAS** the County Compensation Board made the following recommendation: consider across the board raises to all elected officials and classified employees to receive a 5% increase.

**LET IT BE KNOWN BY RECOMMENDATION OF THE COUNTY COMMISSIONERS,**

All elected officials named in 7-4-2503 (1) (a-b) shall receive a 5% raise to the Uniform Base Wage for a total of **$51,889.69** (up $2470.94 from last year) and will be affective July 1, 2024.

All employees who are participating in the county Health Insurance Program will receive $974.00 per month, paid toward County Health Insurance. This is the single rate for the plan that was chosen. These funds will be paid out of the Permissive Medical Levy Fund. Employees who are not participating in the County Medical Insurance Plan will not receive the funds. All employees are offered an additional $25 a month match for FSA or HSA accounts set up through the county.

NOW THEREFORE, IT IS HEREBY RESOLVED, THE BOARD OF COUNTY COMMISSIONERS SET THE ANNUAL SALARIES AS FOLLOWS:

The Uniform Base Wage for all elected officials named in 7-4-2503 (1) (a-b) shall be $51,889.69.

The **COUNTY COMMISSIONERS** shall receive 41% percent of the base for nine days. This is an increase of $779.70 a year, totaling **$19,718.08** for the year ($1,643.17 a month, $182.56 a day).

The **CLERK AND RECORDER/DISTRICT COURT CLERK** shall receive base wage of $51,889.69 plus an additional $2470.94 (5%) for Clerk of Court consolidation per 7-4-2312, $2,000.00 for Election Administrator per 7-4-2503 (d) and an additional $2,000.00 for Clerk of Court per statue 7-4-2503 (e). Total salary of **$58,484.17 year/ $4,873.68 month** ($51,889.69 + $2470.94 + 2,000.00 + 2,000.00).

The **COUNTY ATTORNEY/PUBLIC ADMINISTRATOR** wage is based on a ¾ time position and will be set accordingly at a 5% increase of $4,639.91 bringing his total salary to **$97,438.19 year/$8,119.85 a month.** The State of Montana contributes $60,510 per 7-4-2502(3) ($47,453 salary, $8,314 contributions, and $4,743 insurance).

The **TREAUSURER/SUPERINTENDENT OF SCHOOLS** shall receive base wage $51,889.69 plus an additional $ 1,600 for Superintendent of Schools consolidation, plus $400 for Superintendent of Schools per 7-4-2503(2)(a)(l). Total salary of **$53,889.69 year/$4490.81 month** ($51,889.69 + $1600.00 + 400.00).

The **JUSTICE OF THE PEACE** shall receive 50% of the Uniform Base Wage making the total salary **$25,944.84 year/ $2,162.07 month**. Total increase of $1,235.49. (51,889.69/2)

The **COUNTY CORONER** shall receive $9,720.00/$810 a month.

The **COUNTY SHERIFF** shall receive base wage of $51,889.69 plus an additional $2,000.00 per 7-4-2503 (2) (b) plus an additional $6,000 ($500 month) for on call hours, plus $4,625 for 1% per year of Longevity (Keifer Lewis has 8 years of Longevity for 5 months and 9 years for 7 months of service). Total Salary is **$64,516 year/ $5,376.33 month** ($51,889.69 + $2,000.00 + $6,000 + $4,625)

The **UNDER SHERIFF** shall receive $52,812 which is 98% (7-4-2508(1)) of the Sheriff's base salary ($53,890), plus $3,609 for 1% per year of service for Longevity. (Jon has 6 years of Longevity for two months- $528.00 + $3,081 and 7 years for 10 months of service). Total salary **$56,421** making the average hourly wage **$27.13.**

The **DEPUTY SHERIFF** shall receive **$22.62 hr.,** which is 85% of the Sherriff's base wage (7-4-2508 (2) (a) of $53,890 plus 1% longevity (Jason has 2 years of service for 3 months- $227 and 3 years for 9 months of service, $1,029) Total Salary **$47,057** making the average hourly wage **$22.62.**

The **DEPUTY CLERK & RECORDER/DISTRICT COURT CLERK** shall receive **$43,680 a year- $21.00 an hour** which is 84% of the Clerk's base salary. (2080 hrs. x $21.00= $43,680/$51,889.69=84%).

The **DEPUTY TREASURER** shall receive **$ 42,282.24 year- $20.33 an hour**, which is 81% of the base wage. (2080 hrs. x $20.33= $ 42,282.24/$51,889.69=81%).

**ROAD- 4-man Crew down from 5-man crew FY 24**

The Wage for **ROAD SUPERVISOR** is approximately $**61,984.00 year/$29.80 an hour**, up $10,400 from FY 24 ($5 an hour increase= 24.80+5= $29.80 x 2080 = $61,984.00).

The Wage for **ROAD EMPLOYEES 1 AND 2** is approximately **$50,003.20/$24.04 an hour**, up $10,400 ($5 an hour increase= 19.04+5= $24.04 x 2080 = $50,003.20).

The Base Wage for **ROAD EMPLOYEE 3**- Probationary (1year) is approximately $**45,760.00/ $22.00an hour**, up $8,320.00. After 1 year= $23.00 an hour. ($4 an hour increase (probationary period) = 18.00+4= $22.00 x 2080 = $45,760.00 then + $1 an hour increases after a year probationary period= $24.00 hr.).

**ROAD PART TIME** fill in and temporary sessional will receive $20.00 an hour.

**WHEREAS** all other classified employees will receive the 5% increase as recommended and are as follows:

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| **CLERK'S ADMINISTRATIVE ASSISTANT** | **$ 17.00** |
| **EXTENSION ADMINISTRATIVE ASSISTANT** | **$ 18.74** |
| **ADMINISTRATIVE ASISTANT SHERIFF/COUNTY ATTORNEY** | **$ 19.32** |
| **HEALTH NURSE** | **$ 31.11** |
| **HOME HEALTH AID-HOMEMAKER/PERSONAL CARE (3/4 time)** | **$ 14.93** |
| **SENIOR CENTER COOK/MANAGER** | **$ 18.02** |
| **DES COORDINATOR** | **$ 20.77** |
| **WEED SUPERVISOR** | **$ 20.63** |

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|---|---|
| **COMMISSIONERS ADMINISTRATIVE ASSISTANT** | **$ 17.00** |
| **TREASURER ASSISTANT (until 12/31/24)** | **$ 16.80** |
| **GROUNDS KEEPER-FAIRGROUNDS/MUSEUM (seasonal)** | **$ 17.02** |
| **JANITOR** | **$ 17.02** |
| **ELECTION JUDGES** | **$ 11.00** |
| **SUBSTITUTE JUSTICE OF THE PEACE** | **$ 23.89** |
| **SUBSTITUTE COOK** | **$ 14.70** |
| **HEALTH OFFICER** | **$125 MONTH $1,500 YEAR** |
| **CEMETERY CARETAKER (1/2 time)** | **$ 20.20** |
| **CEMETERY ASSISTANT** | **$ 17.05** |

**CEMETERY GRAVE TECH:**

**$ 500.00/PER CASKET GRAVE OPENING AND CLOSING (TERRY)**
**$ 300.00/PER CREMAINS OPENING AND CLOSING (TERRY)**
**$ 600.00/PER CASKET OPENING AND CLOSING - OUT OF TOWN**
**$ 400.00/PER CREMAINS OPENING AND CLOSING - OUT OF TOWN**

**Dated this 31st Day of July 2024.**
**BOARD OF COUNTY COMMISSIONERS**

Todd Devlin
**TODD DEVLIN, CHAIRMAN**

**DENNIS TESKE, MEMBER**

Christine W. Keltner
**CHRISTINE KELTNER, MEMBER**

**ATTEST:** Shari Robertson
**SHARI ROBERTSON, CLERK**