

Prairie County Board of Commissioners Meeting

July 31st, 2024

*Prairie County Court House Commissioners Room
217 West Park St Terry, MT 59349*

Prairie County Board of Commissioners Todd Devlin, Christine Keltner and Dennis Teske met in regular session at 9:00 a.m. In attendance Administrative Assistant Harry McNall, and Road Supervisor Todd Henry.

9:00 a.m. Pledge of Allegiance & call to order. Public Comment on agenda matters. Commissioners had a brief discussion on Nextera Company and windmills.

9:10 a.m. Todd Henry updated commissioner on the road department. There is a cattleguard that got damaged on Bad Route Rd, and they have replaced and repaired the damaged cattleguard. Todd told the commissioners he would start Tanner towards the end of the month of August to get mowing started. There were conversations about gravel pits, grading, and budget.

10:15 a.m. Brandon Duffey with Great West Engineering joined the meeting to discuss the Milwaukee bridge. He confirmed that opening of the bridge will not likely happen until Monday of next week. Brandon will also extend the contract time by 7 days, because their supplies were late arriving. Commissioner Devlin signed the extension of contract form. He also provided an update on the Mildred Bridge project, and what is needed going forward. Further discussion on other bridges that need repaired, and possibly replaced in the future, Brandon will work on getting quick fix solutions for 4084 bridge.

10:55 a.m. Clerk & Recorder Shari Robertson provided the commissioners with payroll and time sheets to review and sign.

Prairie County Voucher # 1006 \$19,402.62

Prairie County Voucher # 1005 \$64,203.51

Prairie County Voucher # 1 \$10,190.79

Prairie County Voucher # 1009 \$29,560.43

Prairie County Voucher # 1007 \$ 2,368.13

Prairie County Voucher # 1008 \$17,009.59

11:10 a.m. Commissioner Keltner made a motion to sponsor the Clerk & Recorder and Election Administrator Convention for \$250, seconded by Commissioner Teske, "all in favor" motion passed.

11:15 a.m. Deputy Clerk & Recorder Aria Walters provided commissioners with claims and expenditures sheets for review and signatures.

Prairie County Voucher # 1014 \$96,063.70

Prairie County Voucher # 1012 \$19,711.07

Prairie County Voucher # 1013 \$2,119.45

FY2024 Journal Adjustment # 499 Oil & Gas Supplies to Oil & Gas Cash

FY2025 Journal Adjustment # 25 Weed Prepayment to Weed Contract Services

Commissioner Devlin made a motion to sign RM88 for records that have met their retention dates according to Montana Code 7-5-2132 for payroll records, seconded by Commissioner Keltner “all in favor” motion passed.

11:35 a.m. Rolane Christopherson spoke with the commissioners about a lot that has vehicles stored on it, that belongs to the town of Terry. The Town of Terry has this issue on their next agenda for the meeting on 08/08/2024 at 6 p.m. She also mentioned that they had vehicles in the last Smith Auction, and when Smith Auctions issued the check, they sent the town’s money to the county.

Journal Adjustment from Treasurers Office # 490 Notary fees in wrong account

Journal Adjustment from Treasurers Office # 500 Fallon Sewer Adjustment

12:00 p.m. Lunch Break

1:00 p.m. Resolution 25-1 FY25 Prairie County Elected Officials Salary’s and Classified Wages. Sheriff Kieffer joined the meeting.

1:15 p.m. Commissioners reviewed Resolution 25-1. Shila Dixon and Berny Schaaf joined the meeting.

Commissioner Teske made a motion to approve **Resolution 25-1 Prairie County Elected Officials Salary’s Schedule and Classified Employees Fiscal Year 2024-2025**, seconded by Commissioner Keltner, “all in favor” motion passed.

1:30 p.m. Discussion on Potential County Mill levies. Clerk & Recorder Shari Robertsons announced that any levy must be done by August 12th, 2024. Road Supervisor Todd Henry joined the meeting. Commissioner Devlin said, we should put them on the ballot and let the people decide which are most important. The levies discussed were, “Road Department Wages”, “Museum building Utilities” and “Ambulance funding”. Various discussions on museum operations, well issues and other items. Requested mills for each levy would be Road department mills 28, Ambulance mills 6, Museum mills 2.

1:55 p.m. Sheriff Lewis provided the commissioners with the documentation from the March 2024 Smtih Auctions vehicle sales.

2:30 p.m. Public comment (not on agenda). Sheriff Kiffer Lewis in to speak to commissioners. He has a friend that does public speaking on customer service and handling people. He has ask about providing a couple-hour course on customer service and handling people. The course would be \$500.00 total. He was ask to add it to the next meetings agenda for further discussion.

2:45 p.m. Commissioner Teske read the minutes from the July 17th, 2024, commissioner meeting.

2:55 p.m. Clerk & Recorder Shari Robertson ask the commissioners what time of day would be best to have public meetings on mill levies? The commissioners said that September 4th, 2024, at 6 p.m. would be a good time.

2:59 p.m. Commissioner Devlin made a motion to accept the minutes of the July 17th, 2024, commissioners meeting, seconded by Commissioner Keltner, "all in favor" motion passed.

3:00 p.m. Andrea Bybee joined the meeting to discuss a grant for the ambulance service.

3:05 p.m. Rolane Christopherson called into the commissioners meeting and explained which vehicles in the sale were put there by the City of Terry.

3:06 p.m. Andrea said the ambulance service had a fuel card that went missing, she cancelled it and is currently having a new one issued. She also will have a "check out" sheet for employees to use a fuel card. CIH grant is finished, which was used for office rent, they will now take it out of supplies.

3:30 p.m. Commissioner Devlin made out a claim for the Smith Auction Sale in the amount of \$6,556.50 for the Town of Terry, for the sale of their fire trucks.

3:34 p.m. Commissioner Teske ask that Harry McNalls title to be changed to Administrative Assistant. Commissioner Devlin agreed that would be a more fitting title for his position.

3:35 p.m. Commissioner Teske read the minutes from the July 24th, 2024, budget meeting.

3:38 p.m. Commissioner Teske made a motion to approve the minutes from the July 24th, 2024, budget meeting as corrected, seconded by Commissioner Devlin, "all in favor" motion passed.

3:39 p.m. Commissioner Teske left the meeting.

3:50 p.m. Commissioner Keltner recessed the meeting.

4:05 p.m. Commissioner Devlin made a motion to adjourn the meeting, seconded by Commissioner Keltner, "all in favor" motion passed.

Signed this 7th day of August 2024

Christine W. Keltner
Christine Keltner, Commissioner

ATTEST: Shari Robertson
Shari Robertson, Clerk & Recorder
by Aria Walters
Deputy Clerk & Recorder