

Prairie County Board of Commissioners Meeting

October 19, 2022

Prairie County Board of Commissioners Christine Keltner and Deanna Bockness met in regular session at 9 a.m. In attendance was Todd Henry. Commissioner Devlin absent. Pledge of Allegiance recited.

Road minutes reviewed.

Commissioner Bockness made a motion to accept a Cattleguard Petition for T12N R50E Section 23 middle ¼ for Les Thomason. Motion seconded by Commissioner Keltner. All in favor, motion passed.

Road Supervisor Henry reported that the mowing is 50% completed as there were delays with mower breakdown, waiting for parts, and it is taking longer due to heavy growth of grass.

Discussion held on roadside mowing vs chemical spray for weed control. Commissioner Keltner requested Road Supervisor Henry to do a comparison test area.

10:00 a.m. **RESOLUTION NO. 23-12 A RESOLUTION OF THE PRAIRIE COUNTY MONTANA BOARD OF COUNTY COMMISSIONERS REQUESTING DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS**

WHEREAS, the Bridge and Road Safety and Accountability Account created by HB 473 requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, a description of the projects to be funded is as follows: *Shoulder Preservation / Weed Control and Road Stabilization* project anticipated to cost \$73,830.00.

WHEREAS, the local match for the allocated funds is identified in Appendix A [*attach copy of approved road/bridge expenditures from current year operating budget*] budgeted from BARSAA Transfer Out Fund 2110.000.205.521000.820.

THEREFORE, NOW BE IT RESOLVED THAT: Prairie County, Montana, hereby requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the following project: *Shoulder Preservation / Weed Control and Road Stabilization* project being anticipated to cost \$73,820/00.

Commissioner Bockness made a motion to pass and adopt Resolution 23-12. Motion seconded by Commissioner Keltner. Commissioner Devlin called in and gave permission to use his signature stamp. All in favor, motion passed.

Commissioner Keltner made a motion to approve the October 13, 2022, minutes as corrected. Motion seconded by Commissioner Bockness. All in favor, motion carried.

10:15 a.m. Election Administrator Shari Robertson and County Attorney Dan Rice -Discussion of label usage for the write-in candidates. Use of pre-printed labels are not prohibited by law, but a candidate is advised to check with the local election administrator as for the type of label, if a tabulator is involved, the way labels are applied, and the need to be aware the oval must be blackened to the left of line provided for whom the voter wishes to vote. A handout will be prepared for future education on label use.

10:45 a.m. Discussion of the Junk Vehicle Program. Commissioner Keltner placed calls to Sheriff Lewis and Get R Done for information. Commissioner Bockness made call to Brant Gordon, District Sanitarian's office and visited with Administrative Assistant Lori Bouchard. Mr. Gordon will discuss request with the Dawson County Commissioners to amend the sanitarian agreement to include the Junk Vehicle Program. Increased record keeping, advertising, public information, and budgeting and accounting is required for the Prairie County's \$7500 eligible grant money.

11:45 a.m. Commissioners Keltner and Bockness drove out to the County Vehicle Graveyard.

12:15 to 1:15 p.m. Lunch

1:00 p.m. Clerk & Recorder Shari Robertson

Commissioners Keltner and Bockness reviewed claims and signed warrants in the amount of \$6034.40.

1:30 p.m. Commissioners reviewed Journal Adjustments 1) \$8830.63 Mineral Royalties 2894.940 to Road Dept Repayment Principle 2110.610 2) \$101.79 General 1000.300 Commissioner Purchased Services to Sanitarian Contracted Services for mileage 3) \$2369.20 Senior Center 22980.400 to Senior Center Capital Equipment 2280.920.

Call placed and message left for Heather Handran, Action for Eastern Montana, for clarification of Modification #01 to Purchase of Service Contract #2022-001-05. Third attempt to contact agency.

Review of Cooperative Agreement between the Montana Department of Public Health and Human Services and Prairie County Board of Health effective January 1, 2023, through December 31, 2023, for Sanitarian Services of retail food establishments, wholesale food establishments, trailer courts and campgrounds, public accommodations, pool inspection and body art establishments. Commissioner Keltner made a motion to sign contract. Motion seconded by Commissioner Bockness. All in favor, motion passed.

2:00 p.m. Public Hearing Open for **Resolution No. 23-9 A RESOLUTION OF THE PRAIRIE COUNTY COMMISSION REVISING SUBDIVISION AND SURVEY REVIEW SCHEDULE OF FEES AND SETTING A HEARING THEREON**

WHEREAS, the Prairie County Commission previously adopted subdivision regulations;

WHEREAS, the Prairie County Commissioners desire to establish an updated subdivision review fee schedule, pursuant to Title 76 Chapter 3 MCA; and

WHEREAS, Section 76-3-602, MCA, allows a governing body to establish reasonable fees to be paid by the subdivider to defray the expense of reviewing subdivision applications; and

WHEREAS, Sections 76-3-201 and 76-3-207, MCA, allow a governing body to establish reasonable fees not to exceed \$200, for the review of certain exemptions from subdivision review; and WHEREAS, third party review fees are incurred by Prairie County and reimbursed by the applicants including, but not limited to, examining land survey review and Administrative Rules of Montana compliance review; and

WHEREAS, the Prairie County Commission hereby establishes a schedule of fees, attached as Exhibit A, to be paid by the subdivider, to defray the County's cost of reviewing subdivision applications, exemptions, and third-party reviews; and

NOW THEREFORE BE IT RESOLVED that the Prairie County Commission hereby adopts the schedule of review fees for subdivision applications under the Subdivision Regulations of Prairie County, set forth in Exhibit A attached hereto, for the purpose of reviewing a subdivision application in Prairie County, pursuant to the provisions of Sections 76-3-101, MCA.

Exhibit A County Subdivision Survey Fee Schedule 1) Exemption Criteria Review =\$200 2) Standard Administrative Rules Montana (ARM) & Examining Land Surveyor (ELS Review=\$300 3) Standard Miner Subdivisions: a) Minor Subdivision Preliminary Plat Submittal = \$1200 plus \$100 for each lot over three b.) Minor Subdivision Final Plat Submittal = \$300 plus \$50 for each lot over three 4) Standard Major Subdivision or Planned Unit Development a) Preliminary Plat Submittal =\$2000 plus \$100 for each lot over three b) Final Plat Submittal =\$500 plus \$50 for each lot over 6.

Public Comment: Cheryl Morrison received call from Lon Reukauf, Chairman of the Land Planning Board. He requested a copy of the new fee schedule be available at the Clerk & Records Office and be attached to the 2020 Prairie County Subdivision Regulations. A copy of the resolution was emailed to Mr. Reukauf.

Commissioner Keltner made motion to pass and adopt Resolution 23-9. Motion seconded by Commissioner Bockness. All in favor, motion passed. Commissioner Devlin gave permission to use signature stamp to sign resolution.

2:30 p.m., Public Hearing Open for **RESOLUTION NO. 23-10 A RESOLUTION PURSUANT TO §7-6-4006 OF THE MONTANA CODE ANNOTATED, AUTHORIZING AMENDMENT OF FINAL 1-2022 IN ROAD AND FALLON GARBAGE.**

WHEREAS Prairie County wishes to amend the budget for Fiscal Year 2021-2022 to provide for an increase in appropriations authority in the road fund, and Fallon Garbage. AND WHEREAS, such amendment of the final budget will result in an overall increase in appropriation authority within the funds identified herein, AND WHEREAS, the provisions of §7-6-4006 MCA require public hearing upon any budget amendment resulting in an overall increase in appropriation authority, NOW, THEREFORE, BE IT RESOLVED by the Prairie County Board of Commissioners as follows:

1. The appropriations for the Final Budget for Fiscal Year 2021-2022 shall be increased in the amount of \$9,000 in Road Fund 2110, using existing reserves. 2. Following the reorganization of the Fallon Garbage Refuse District Board as set forth in Resolution 21-20, a transfer in the amount of \$100,286.53 from Fund 2520 to Fund 7391 is hereby authorized, using existing reserves.

3:00 p.m. Commissioner Keltner made a motion to pass and adopt Resolution 23-10. Motion seconded by Commissioner Bockness. All in favor, motion carried. Commissioner Devlin gave permission to sign resolution using his signature stamp.

Zoom Meeting with Dell Phelps and Spencer Frandsen with TextMyGov demonstration. No application download is needed as County would be on an on-line portal. Mass text, automatic responses, alerts, and reports can be easily set up and sent out. Annual cost of program for Prairie County would be approximately \$1500. Information will be sent to Department Heads to determine interest. TextMyGov will follow-up on November 16, 2022.

Clerk Robertson reported a budget resolution will need to be prepared on the money received American Rescue Plan Local Assistance and Tribal Consistency Fund.

An Airport Board Meeting with KLJ has been scheduled for November 16, 2022. 4:30 p.m.

4:30 p.m. Agenda Item: FWP Grant Opportunity cancelled.

4:00 p.m. Commissioner Keltner made a motion to adjourn meeting. Motion seconded by Commissioner Bockness. All in favor, motion carried.

Signed this 26th day of October 2022.



Todd Devlin, Commission Chair

ATTEST:



Shari Robertson, Clerk & Recorder