

Prairie County Board of Commissioners Meeting Minutes

July 27, 2022

Prairie County Board of Commissioners Todd Devlin, Christine Keltner, and Deanna Bockness met in regular session at 9 a.m. In attendance was Mary Bucher. Pledge of Allegiance recited.

Mary Bucher inquired about the maintenance on cattleguard #2 North Bad Route Road, noting the road is washed on both sides of cattleguard. Commissioners will visit with Road Supervisor Henry.

Commissioner Keltner reported Stainless Shepard's Steel will build an insulated upper insert for the new hood at the Community Center.

Commissioner Devlin reported he will be in Washington DC for PILT fly-in September 13-16, 2022. Commissioner Devlin is chair of the National Association of Counties Public Lands Policy Steering Committee.

9:20 a.m. Ambulance Coordinator Jennifer Grey Eagle. Discussion held on placing a bid for the City of Glendive Ford 2005 ambulance.

9:30 a.m. Commissioner Keltner made a motion to accept the July 20, 2022, minutes as presented. Motion seconded by Commissioner Bockness. All in favor, motion carried.

9:40 a.m. Andrea Bybee in to visit about ambulances.

10:00 a.m. Commissioners reviewed timesheets and signed payroll and insurance warrants in the amount \$134,785.96.

10:30 a.m. Commissioners reviewed claims and signed warrants in the amount of \$7,946.65.

Clerk Robertson in with Budget Journal Entry #5 - Resolution 22-23 increased appropriations due to the fire grant of \$5600.

Clerk Robertson will fly from Glendive MT to Billings on Cape Air, and then ride share to Choteau Montana for the Clerk & Recorder Convention, saving the county approximately \$150.

10:45 a.m. Commissioners signed FY2023 Extension Agreement between the Montana State University Extension and Prairie County Montana to provide 65% of the Clerk & Recorder's salary (\$30,770.19) for the county's share of the County Extension Agent contracted services.

11:00 a.m. Ambulance Coordinator Grey Eagle brought more information on the Glendive 2005 Ford F350 Ambulance and service records have been requested. Commissioner Devlin placed call to Owen Devlin to inspect the ambulance. Discussion held on need to change out oxygen and reprogram radios if the ambulance is purchased.

11:30 a.m. Public Comment-no one in.

11:45 a.m. -1p.m. Lunch

1:00 p.m. Discussion held on Cyber Security Insurance and need for ransomware coverage. Commissioner Devlin will obtain more information.

1:30 p.m. Budget Session In attendance Clerk & Recorder Shari Robertson and Dennis Teske.

Budget notes: Reserves taken from Bridge, Sheriff Capital Assets \$5,000 transfer to 4010, and Ambulance Capital transfer \$5000 to 4010.

1:40 p.m. Tylene Eaton, County Health Nurse County Attorney Dan Rice joined meeting.

The Health Assistant splits Homemakers for 10 hours per week and Personal Care for 20 hours per week. Meals on Wheels decreased due to decreased client load. Public Health has grant funding of \$18,909 Covid IAF and \$27,392 PHEP. Maternal Child Health includes \$4000 grant funding

2:00 p.m. Preliminary discussion held on Sheriff, Undersheriff, and Deputy Compensation

7-4-2812 established by county governing body based upon recommendations of the county compensation board (\$47,338.75). The county sheriff must receive, in addition to the salary based upon subsection (1), the sum of \$2,000 a year. The additional salary provided in this subsection (2)(b) must be included as salary for the purposes of computing the compensation for undersheriffs and deputy sheriffs as provided in 7-4-2508.

(c) In addition to the salary provided for in subsections (1) and (2)(b), the county sheriff may receive any additional salary as determined by the board of county commissioners. The additional salary provided in this subsection (2)(c) must be included as salary for the purposes of computing the compensation for undersheriffs and deputy sheriffs as provided in 7-4-2508.

(d) The county sheriff must receive a longevity payment amounting to 1% of the salary determined under subsections (1) and (2)(b) for each year of service with the sheriff's office. The payment, nonpayment, increase, lack of increase, or decrease of the discretionary salary under subsection (2)(c) has no impact on the longevity payment. The additional salary amount provided for in this subsection may not be included in the salary for purposes of computing the compensation for undersheriffs and deputy sheriffs as provided in 7-4-2508.

Sheriff Lewis requested \$3000 additional discretionary salary per subsection (c).

Commissioner Devlin made a motion that Elected Officials and County Employees will not receive additional salary above the statutory requirements and salaries stay the same as in FY22 but will include a retention bonus that be given in two increments based on 2080 hours. The retention bonus will be in the amount of \$750 payable on November 30, 2022, and May 31, 2023. Motion seconded by Commissioner Bockness. All in favor, motion carried.

Resolution 23-1 Prairie County Elected Officials Salary Schedule for Fiscal Year 2022-23 Commissioner Bockness made a motion to accept Resolution 23-1. Motion seconded by Commissioner Devlin. All in favor, motion carried.

Resolution 23-2 Prairie County Classified Employee Salary Schedule for FY22-23. Salaries remain same as in FY22 with addition of all employees who remain employed throughout the fiscal year be entitled to receive a retention bonus in the amount of \$750 payable on November 30, 2022, and an additional retention bonus in the amount of \$750 payable on May 31, 2023. The employee shall be required to be employed on the date payable to be entitled to receive any of said bonus. Which shall not be prorated should the employee terminate employment prior to said date. Any employee who is less than full time shall receive a prorated amount of aid retention bonus based on percentage relative to full time employment. Commissioner Keltner made a motion to pass Resolution 23-2. Motion seconded by Commissioner Devlin. All in favor, motion carried.

3:00 p.m. Road Supervisor Henry Commissioner Devlin requested road maintenance records on North Bad Route Road.

Owen Devlin phone call to report that he and Dan from Get R Done inspected the Glendive Ambulance and added $\frac{3}{4}$ gallon of coolant to low level, otherwise ambulance is in good condition.

County Attorney Dan Rice called Montana Gaming Division. Prairie County does not have to have to approve 50/50 raffles as that does not fall under their authority.

3:10 p.m. County Declaration Resolution 23-3.

Whereas a series of severe summer storms resulting in damaging watershed to county road infrastructure has and continues to occur beginning on July 2, 2022, for (8) consecutive nights, and is continuing to occur though the present time within the jurisdictional boundaries of the County of Prairie.

Now, therefore, it be resolved by the Prairie County Board of Commissioner that a disaster is hereby declared pursuant to Section 10-3-403 MCA, without the allocation of the 2-mill requirement at the present time. All provisions of the Prairie County Emergency Operations Plan are in effect.

Be it further resolved those copies of this resolution be filed with the Prairie County Clerk and Recorder and the Montana Disaster and Emergencies Division in Helena.

Commissioner Bockness made a motion to accept Resolution 23-3. Motion seconded by Commissioner Keltner. All in favor, motion carried.

Clerk Robertson in with clarification of mosquito monthly fee for spraying. Commissioner Devlin made a motion to pay 5 months spraying at wage of \$365 per month. Motion seconded by Commissioner Keltner. Commissioner Bockness refrained as had questions on previous mosquito spraying rates. Motion carried.


4:00 p.m. Ambulance Coordinator Jennifer Grey Eagle Ambulance bid will be placed on the August 3, 2022, Commissioner meeting.

Call placed by Commissioner Devlin to Delite Dukart, MACO insurance, to request additional information on claims adjuster for the county.

Clerk & Recorder Shari Roberson will work with budget numbers to get within caps allowed.

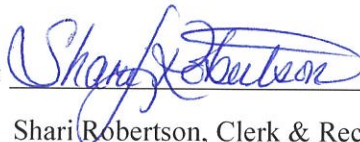
5:00 p.m. Commissioner Bockness made motion to adjourn meeting. Motion seconded by Commissioner Keltner. All in favor, motion carried.

Signed this third day of August 2022



Todd Devlin, Commission Chair

ATTEST:



Shari Robertson, Clerk & Recorder