RESOLUTION No. 25-15

A RESOLUTION ESTABLISHING PUBLIC PARTICIPATION GUIDELINES FOR PUBLIC MEETINGS OF THE PRAIRIE COUNTY COMMISSIONERS AND BOARDS.

WHEREAS, Prairie County, Montana invites members of the public to attend and provide feedback and comment during meetings of the Board of County Commissioners, as well as all other public boards falling under their jurisdiction;

AND WHEREAS, the Board of County Commissioners desires to establish uniform guidelines for public participation in public meetings, to ensure public participation while also ensuring civility, and appropriate meeting efficiency;

NOW THEREFORE BE IT RESOLVED that the following Public Participation Guidelines are hereby adopted by the County:

Public Participation Guidelines

- 1. The public shall be invited to speak on any item under consideration by the board after and only after recognition by the presiding officer.
- 2. The speaker should step to the front of the room, and for the record, give his or her name and, if applicable, the person, or organization he or she represents.
- 3. Written statements are welcomed and should be given to the presiding officer at least 6 hours prior to the meeting for distribution to the entire board. Written statements may be emailed to *clerksoffice@prairiecounty.org* or delivered to the Clerk & Recorders' office in the Prairie County Courthouse. Submitted written comments will be noted in the minutes of the meeting. Notes may be used during the public comment period. However, previously submitted written statements that are also read aloud during the public comment shall be deemed unduly repetitious. All prepared statements shall become a part of the permanent record.
- 4. While the board is in session, members of the public must preserve order and decorum. No person shall delay or interrupt the proceedings or the peace of the board nor disturb any member of the public or of the board while speaking or refuse to obey the orders of the presiding officer of the board.
- 5. Any person who while testifying shall use indecorous or abusive language or who shall become boisterous or disruptive shall be barred from further presentation to the board by the presiding officer, unless permission to continue be granted by a majority vote of the board.
- 6. Public comment is limited to 3 minutes per person per topic. Repetitive or off-topic comments are not allowed and will be interrupted by the board chair.
- 7. The public may make requests of a board for future agenda item placement either in writing or during public comment, however, the public do not have the authority to cause agenda items to be placed on a board's agenda.

PASSED AND ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF PRAIRIE COUNTY, MONTANA, THIS 18th DAY OF DECEMBER, 2024.

BOARD OF COUNTY COMMISSIONERS:

Dennis Teske

Christina Kaltnar

Todd Devlin

Attest:

Shari Robertson, Clerk and Recorder